

Field Trip Planning Packet



©David Seider/DefinedSpace.com

9603 Woods Drive Skokie, IL 60077
www.ilholocaustmuseum.org

Thank you for choosing to visit the Illinois Holocaust Museum & Education Center.

The Illinois Holocaust Museum is dedicated to preserving the legacy of the Holocaust by honoring the memories of those who were lost and by teaching universal lessons that combat hatred, prejudice and indifference. The Museum fulfills its mission through the exhibition, preservation and interpretation of its collections and through education programs and initiatives that foster the promotion of human rights and the elimination of genocide.

OUR EXHIBITIONS

Karkomi Permanent Exhibition

The Zev and Shifra Karkomi Permanent Exhibition tells the story of the Holocaust, from pre-war German life, to ghettos and concentration camps, to eventual liberation and resettlement throughout the world, with a special focus on post-war life in Skokie. More than 500 artifacts, documents, and photographs help illustrate the narrative of the Holocaust, while testimonies from local survivors add personal detail. A German rail car of the type used in Nazi deportation programs sits in the center of the building. The exhibition concludes with a summary film in the Pritzker Theater that connects the lessons of the Holocaust with other genocides.



Illinois Holocaust Museum: Rucksack (courtesy of Boris Kacel); Jewish Stars (courtesy of Rudi Lerf / courtesy of Milton Kohn / courtesy of Sabine and Harry Posmantier); Suitcase (courtesy of Mr. and Mrs. Michael G. Strauss); Child's dress (in memory of Cantor Leopold Fleischer and family)

The Legacy of Absence Gallery

The Legacy of Absence Gallery focuses on contemporary artistic responses to genocides and other atrocities, including Cambodia, Rwanda, Argentina, and the Soviet Gulag. Through various perspectives, these galleries help visitors gain an understanding of the lasting effects of the Holocaust, genocide and human rights abuses. The Gallery features contemporary works of art, photographs, and multimedia installations from world-renowned artists such as Samuel Bak, Betye Saar, Natan Nuchi, and Jozef Szajna, among many others.



The Legacy of Absence Gallery



Make a Difference! The Harvey L. Miller Family Youth Exhibition

Make a Difference! The Harvey L. Miller Family Youth Exhibition

Have fun in this highly interactive space where hands-on activities teach kids ages 8 – 12 to respect differences, address bullying, and take a stand on issues that matter to them!

- Peek inside school lockers to find surprising stories about Rosa Parks, Miep Gies and others who took a stand
- Stand up for your frog neighbors in an interactive virtual reality game
- Create a self-portrait expressing your unique personality.
- Give advice to kids in sticky situations or tell your own story on video

Special Exhibitions

Ruth Gruber: Photojournalist

February 16, 2014 – June 1, 2014



Ruth Gruber: Photojournalist celebrates the remarkable life, vision, and heroic tenacity of a 20th century pioneer and trailblazing photojournalist. Now 102 years old, Gruber's work spans more than five decades, from her groundbreaking work in the Soviet Arctic in the 1930s and her iconic images of Jewish refugees on the ship Exodus 1947, to her later work in the 1980s documenting Ethiopian Jews in the midst of a civil war. A selection of vintage prints are presented alongside contemporary prints made from original negatives, early film footage, and ephemera from her personal archive.

This exhibition was made possible by friends of Ruth Gruber, and is a traveling exhibition of the International Center of Photography, New York. The Golder Family Foundation is lead sponsor for all Illinois Holocaust Museum special exhibitions. Additional local support provided by the David C. & Sarajean Ruttenberg Arts Foundation. This program is partially supported by a grant from the Illinois Arts Council Agency.

Charlotte Salomon: "Life? Or Theater?" June 19, 2014 – September 21, 2014

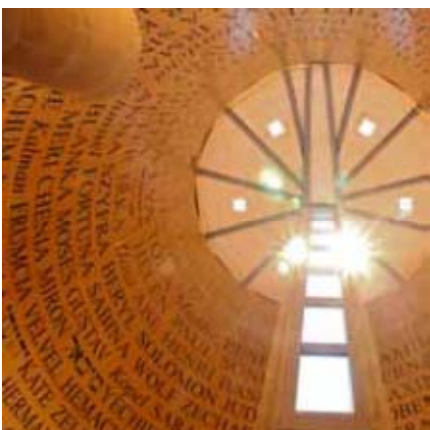


*During World War II, while living in exile in France, the young German-Jewish artist Charlotte Salomon (1917–1943) created *Life? Or Theatre?: A Play With Music*, comprising over thirteen hundred small gouache paintings. In this work, Salomon combined painting with text and musical cues to tell a compelling and autobiographical coming-of-age story set amid increasing Nazi oppression and a family history of suicide. Although the artist died in Auschwitz — a fact that deeply affects our view of the work — *Life? Or Theatre?* survived and stands as a testament to Salomon's life and singular artistic vision.*

*Structured like a play, *Life? Or Theatre?* is divided into a prelude, a main section, and an epilogue. The prelude focuses on Charlotte's youth in Weimar and Nazi Berlin; the main section on her artistic inspiration and lover, Amadeus Daberlohn; and the epilogue on her life in exile. The images, painted with only primary colors and white, range from expressionist portraiture to montages of time and space that combine multiple moments within the same page. This exhibition of nearly three hundred paintings from *Life? Or Theatre?* offers a rare, first-hand opportunity to see the depth of Salomon's amazing masterpiece.*

Room of Remembrance and Hall of Reflection

The Room of Remembrance pays special homage to the 6 million Jews murdered during the Holocaust. Representative names of victims line the walls in a moving tribute to those who were lost. The inspirational Pritzker Hall of Reflection provides a forum for peaceful discussion and contemplation for groups and individuals.



FREQUENTLY ASKED QUESTIONS



How long is a field trip tour?

Docent-led field trips are two to three hours in length, based on tour option selected, and not including lunch. Lunch is an additional 20 minutes before or after your tour, and depending on tour option selected.

What is your chaperone policy?

- We require one chaperone, 21 years of age or older, for every ten (10) students. No exceptions will be made to this policy. Chaperones within the 1:10 ratio are admitted free of charge.
- Medical/behavioral aides accompanying special needs students, over and above the 1:10 ratio are also granted complimentary admission.
- Additional chaperones not serving as necessary aides are charged the group tour fee of \$15/adult.
- Bus drivers and tour operators are granted complimentary admission.
- College/University field trips do not require chaperones.

How do I divide or organize my students prior to my field trip? Do I need to create name tags?

We ask that you please divide your students evenly into groups of no more than 20 before your field trip. Assign one to two chaperones per group. We will assign one docent for each group of 20 students. Students should ideally travel on the same bus together with their designated group.

Please have each student and teacher/chaperone wear a name tag that identifies each individual by first name, small group color and school. Name tags should be printed in large, legible font (DAVID, RED, IHMEC SCHOOL)

Number of Students	Number of Small Groups
10-20	1
21-40	2
41-60	3
61-80	4
81-100	5
101-120	6
121-140	7
141-160	8

Label each small group of 20 with a different color, in this order:

1. Red
2. Orange
3. Yellow
4. Green
5. Blue
6. Purple
7. Brown
8. Gray

Depending on how many 20-person groups you have, you may not use all eight colors listed.

For grades 3-6, please divide each color group into four (4) equal sub-groups: A, B, C, and D.

Can my group hear a Holocaust eyewitness during our visit?

Whenever possible presentations from our Speakers' Bureau are arranged for scheduled field tours depending on tour option selected. Presentations are 40 minutes in length, including Q&A.

May our group bring lunch to eat before or after our tour? Can we purchase lunch on-site at the Museum?

Lunchroom facilities must be reserved, and are available on a first-come, first-served basis. Be sure to request the Student Dining Hall on your field trip request form if you would like your students to eat at the Museum.

Lunches are not available for purchase. However, groups that have confirmed Student Dining Hall reservations should bring student lunches in disposable paper or plastic bags, not hard or soft re-useable lunch bags. Lunches should be individually labeled and put in large bags or cardboard boxes by group color and school name. When you arrive, a Museum representative will ask for student volunteers to bring lunches inside the Museum. Museum staff will store lunches during your tour; refrigeration is not available. Remind students and chaperones that they will not have access to their lunches during the tour and should keep any valuables with them at all times.

Are there suggested learning activities or teaching guidelines you would recommend to prepare for our field trip visit?

Before your visit we recommend you prepare your students for their field trip. You can download suggested learning activities, which include rational, guidelines to teach about the Holocaust, a historical chronology, glossary of geographical and biographical terms, online resources, exhibit summaries, and other materials. Please visit us at <http://www.ilholocaustmuseum.org/pre-visit-information/> to learn more.

In addition, the week before your tour a volunteer Museum docent will contact you by telephone to confirm your field trip and gather background information, goals and objectives for your trip. Docents cannot accept or handle any changes to your field trip. Please see below on how to request a change to your field trip request.

How do I make a change to my field trip request?

In order for the Museum to properly plan for all interested student groups, a **one-time** change may be made to the following:

- Number of Students
- Rescheduling (Date and Time)
- Cancellation
- Addition of Lunchroom

up to 30 days in advance of the tour, based upon availability. All changes must be requested in writing to the Education Department, faxed or emailed on official school letterhead or via official school email address. Letters can be faxed to 847.967.4804. **Changes will not be accepted by phone.**

Number of Students

After final confirmation of your student group size, we shall not issue any refunds or make any final balance due adjustments for failure to adhere to the confirmed group size. We reserve the right to invoice schools for any unpaid balance due.

Rescheduling (Date and Time)

Any request to reschedule within 30 days of the field trip date will be considered a cancellation, a new request and deposit must be submitted.

Cancellation

Refunds will not be given for cancelled tour. If you group is unable to travel to the Museum due to extreme weather conditions, please call us at 847.967.4848 as soon as possible. We will make every effort to reschedule your visit, based on availability.

Arrival/Departure

Arrival

Please plan to arrive at the Museum 10 to 15 minutes prior to your scheduled reservation time. Groups arriving late may have abbreviated tours.

Bus and/or motor coach unloading will take place in front of the Museum's main entrance. Buses should enter the signed "Museum Entrance" area and proceed to the "dark side" of the museum building. The lead teacher or group contact should enter the Museum to check-in with a Museum staff member. Meanwhile, student and chaperones should remain seated on the bus until directed to unload by a Museum staff member.

After your group has unloaded please direct your bus driver to the main Museum parking lot on the west side of the Museum where they will find special bus parking slots. Please direct your driver that bus engines must be turned off when parked. Bus drivers and tour escorts are welcome to tour the Museum free of charge.

Check-In

The lead teacher or group contact should present their confirmation letter at the Admissions window, where you will receive your group's "admission tags." These "tags" should be distributed to each member of your group prior to entering the Museum, and will need to be worn throughout the duration of your visit.

A docent volunteer will come on the bus to greet and orient the students. Upon completion of docent orientation, and after all group members have their "tags," teachers should facilitate students exiting the bus (es) in their designated groups, about 20 at a time, to enter the Museum.

Please remember we encourage you to pre-pay your full field trip balance in advance of your visit. If advanced payment is not possible, the balance of your field trip payment is due upon arrival.

Please organize payment in full for the entire school group in the form of credit card, check, or cash (exact change only). We do not accept purchase orders.

Departure

Following your tour, buses and/or motor coaches should pick up the group in front of the Museum's main exit at your assigned departure time. Buses should enter the signed "Museum Entrance" area and proceed to the "light side" of the Museum building. Please note that if your bus arrives earlier than your scheduled departure time and your group is not ready to depart, they may be asked to "circle" or park elsewhere until the group is ready. Please keep your driver's phone number with you.

Security

All visitors must pass through metal detectors and have their belongings scanned. For your safety, all items brought into the Illinois Holocaust Museum & Education Center are subject to inspection.

Please leave all coats, bags, any electronic devices, and valuable personal items back at school or on the bus.

Prohibited items:

- Food and beverage (except bagged lunches for groups with Dining Hall reservation)
- Chewing gum and candy
- Writing utensils (pencils, pens, etc.)
- Still and video cameras

Strongly discouraged:

- Student Cell phones or electronic devices (must be turned off)
- Heavy metal jewelry or belts

Policies

Behavior: Every visitor has a right to enjoy an exciting and educational visit to the Museum. Inappropriate behavior that detracts from others' experience will be dealt with at the discretion of the Illinois Holocaust Museum & Education Center staff or docent volunteer. Such behavior may result in a group being asked to leave the building and could jeopardize future visits to the Museum.

Photography: **No photography of any kind is allowed** inside Museum exhibitions. Photography is permitted by chaperones in designated areas, public, non-exhibition spaces (i.e. lunchroom, lobby) and outside the building. Video cameras are prohibited.

Accessibility

- Wheelchairs are welcome and may also be checked out from the Museum's Coat Room with a State ID.
- Upon request, the Museum will provide you with a list of ASL interpreters for the deaf with whom you may arrange a Museum visit at your own expense.
- Service animals are permitted.

AFTER YOUR TOUR

Legacy Shop

Visit the Legacy Shop and our field trip kiosk in the light side lobby for a variety of youth appropriate books and gift items.

Special Student Kit Available!

24-oz water bottle kit with pencils and 6-inch ruler (\$4.00)

Available for pre-order - Check your field trip confirmation email for an attached special pre-order form

:

- Books for adults and children on the Holocaust and respecting differences, including a collection of survivor memoirs and the Museum book, *Memory and Legacy: The Shoah Narrative of the Illinois Holocaust Museum*
- Note cards, magnets, and key chains
- Exceptional designer jewelry
- Third world artisan-made accessories

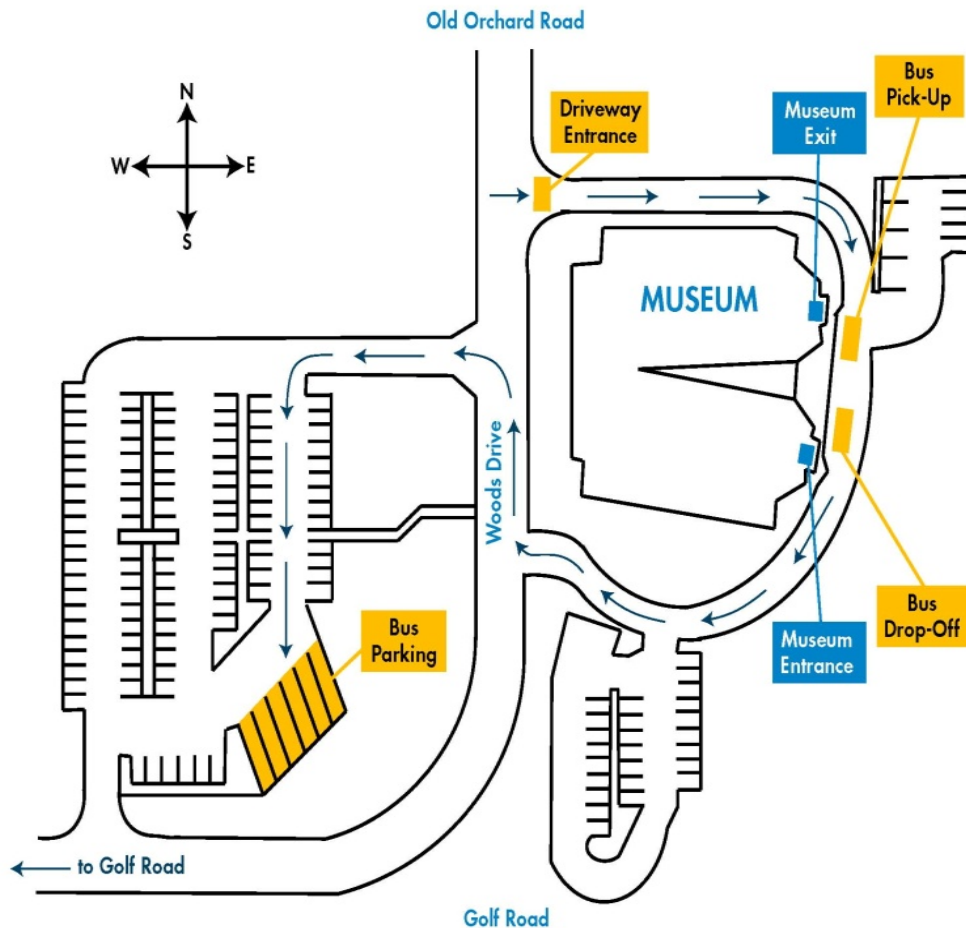
All purchases at the Legacy Shop support the Illinois Holocaust Museum & Education Center and its educational programs.

Museum [members](#) always receive a 10% discount on purchases at the Legacy Shop.

STUDENT COUPON

After your field trip do not forget to download your students' return coupons, which allows those students who visited on a field trip the opportunity to return for a follow-up visit with their families. Each student is able to return to the Museum free of charge with one paid adult or senior admission.

A link the coupon can be found in your admission envelope received during field trip check-in.



LOCATION

9603 Woods Drive, Skokie, IL 60077

DRIVING - FROM THE SOUTH via I-294:

Take the Tri-State Tollway (I-294) north to the Dempster St. east (US-14) exit. From the exit ramp, turn right onto Dempster Street (US-14). Drive east about 3.5 miles. Turn left onto Waukegan Road. Drive north about 1 mile. Turn right onto Golf Road. Drive east about 2 miles. Turn left onto Woods Drive. The Museum will be on your right.

DRIVING - FROM THE SOUTH via I-94:

Take the Kennedy Expressway (I-90/94) west. Merge onto the Edens Expressway (I-94) going west to the Old Orchard exit. From the exit ramp, turn left onto Old Orchard Road. Turn left onto Woods Drive, about 1/4 mile down. The Museum will be on your left.

DRIVING - FROM THE NORTH via I-94:

Take the Edens Expressway (I-94) east to the Old Orchard exit. From the exit ramp, turn right onto Old Orchard Road. Turn left onto Woods Drive, about 1/4 mile down. The Museum will be on your left.

